

WHITEPARISH MEMORIAL TRUST

(Charity No. 282528)

REPORT & ACCOUNTS

Year Ending 30 November 2016

A successful year for the Trust with an overall surplus of over £5,000 despite several large outlays as detailed below. Hire Fees from the Centre increased by 16% compared to last year and fees from cricket and football almost doubled with two football teams playing regularly following the demise of the village team. Having previously only had the income from the 100+ Club as a source of fundraising income, the Trustees have arranged other events to supplement this.

Memorial Centre and Car Park

With the help of a generous donation from Raymond Brown plc and a grant from the Parish Council, a projector, stand, screen and amplifier have been purchased for use by clients. The Centre already had a wireless microphone which can be used with the new equipment, which is all mounted on a purpose-made trolley. The screen can be hung in the Cowesfield Room or the Hall. A nominal charge of £5 per half day or part thereof will be made for use of the system.

A new notice board has been added to the entrance porch which details a brief history of Whiteparish's village halls and provides space for publicity for the clubs and classes as well as providing contact details of the Trustees.

One of the new lighting bollards installed earlier this year at a cost of over £1,000 has been damaged, most probably by a vehicle. It has been decided that as the light continues to function and is not hazardous, a replacement is not required for the time being.

The Trust has a shared responsibility for the car park along with the local doctor's surgery which leases the lower end from the Trust. We have been working with the surgery to renew the car park surface where there are significant pot holes in the lower park. The Surgery, who have responsibility for making the repairs, have proposed a repairing of the existing surface and we await their decision on which contractor to use. We anticipate the Trust's share of the project cost to be circa £5,000.

Playing Field

It has been a busy year "outdoors" for the Trust. A groundsman has been appointed to look after / maintain all outside areas which includes regular maintenance for the cricket square and football pitch, the latter now being the home venue for three local teams. The cricket square has also benefitted from Trust investment into a new watering system at a cost of £3,180. Another large project during the year saw the MUGA revitalised at a cost of £2,700. This has transformed the playing surface and allows the groundsman to now keep it regularly maintained. A set of rugby posts has very recently be erected and plans are underway to replace benches and add some new / replacement equipment in the children's play area.

The Trust has an obligation under the original planning consent to implement a periodic professional survey of the Great Crested Newt habitat at the pond. This will be undertaken in the early part of 2017 at an estimated cost of £3,000.

Fundraising

With Ian O'Neill retiring from running the 100+ Club after many years, for which the Trustees are extremely grateful, this has been brought "in house" and is managed by the Treasurer. As the Trust is now collecting the membership fees directly, these accounts include two year's income as the two bank accounts are merged. This year saw the introduction of payment by standing order and prizes paid to bank accounts to try to reduce administrative costs.

A Winter Ball has just been held raising £1857 and with very positive feedback still being received, we shall no doubt be repeating it.

Future events include the 100+ Club Xmas party to accompany the grand Xmas Draw, Richard Digance performing in February and a play presented by a touring thespian group.

WHITEPARISH MEMORIAL TRUST

INCOME & EXPENDITURE ACCOUNT

For the year ending 30 November 2016

	Year ending 30 November 2016 £	Year ending 30 November 2015 £
INCOME		
Bank Interest	3,478	26
Ground rent	50	50
Hire of outside ground & pitches	2,900	1,524
Hire fees for period	15,162	13,033
MUGA	297	385
	<u>18,409</u>	<u>14,992</u>
100+ Club	5,329	
Winter Ball	1,857	
Donations	1,225	
Total fundraising	8,411	13,910
TOTAL INCOME	<u>30,298</u>	<u>28,928</u>
EXPENDITURE		
Insurance	2,663	2,572
Rubbish	200	200
Utilities	5,052	3,916
Equipment purchases and major repairs	7,522	1,890
General expenses and repairs	495	3,571
Servicing and maintenance	809	1,051
Cricket square and field maintenance	2,224	1,346
Administration costs	535	335
Cleaning and caretaking	2,424	1,848
	<u>21,924</u>	<u>16,729</u>
Construction		50,775
Professional fees		3,833
Cricket Square watering equipment/fitting	3,180	594
Memorial Centre fit-out costs		692
TOTAL EXPENDITURE	<u>25,104</u>	<u>72,623</u>
(Deficit)/Surplus for the period	5,194	(43,695)

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RECONCILIATION OF CHARITABLE FUNDS

Funds as at 1 December 2015	£203,480	Funds as at 1 December 2014	£247,175
Surplus for the year	£5,194	(Deficit) for the year	(£43,695)
Funds as at 30 November 2016	£208,674	Funds as at 30 November 2015	£203,480
REPRESENTED BY:			
as at:	30 Nov 2016		30 Nov 2015
Bank Current Account	£746		£4,853
Bank Savings Account	£3,728		£28,627
Building Society Account	£34,200		
Fixed Term Endowment Funds	£170,000		£170,000
Total	£208,674		£203,480

These Accounts are presented as representing a true record of the Trust's financial affairs.

Signed.....  **Richard J Burr, Treasurer**

Date: 8 December 2016

I have audited the Books and Records of the Trust and certify that the above Accounts are in accordance therewith.

Signed.....  **Ross Dunworth, Hon. Auditor**

Date: 4 January 2017

WHITEPARISH MEMORIAL TRUST

NOTES TO ACCOMPANY THE ACCOUNTS TO 30 NOVEMBER 2016

In the absence of a Balance Sheet, readers of these Accounts should be mindful of the investment the Trust has made into assets; namely The Memorial Centre; the equipment contained therein; the new cricket square and the historical assets that have been retained and maintained.

1. **Bank Interest:** the bulk of the interest was earned by the Trust's Endowment funds of £170,000 which is invested in 3 fixed term deposits. These funds are ring fenced and can only be utilised with the written permission of the Charity Commission.
2. **Ground Rent:** Paid by the Doctor's Surgery Partnership under the terms of the lease dated October 1981 for 99 years.
3. **Centre hire fees for the period:** The Hire Fee of £10 per hour still appears to be covering the Centre's ongoing running costs based on this second full year of operation. With bookings continuing to grow (up 16% on last year) there currently seems no need to change this fee. Outstanding Centre hire fees of £127 are due from ML Electronics and are being chased.
4. **Hire of outside ground and sports pitches:** Although there is no longer a village football team, the pitch has been hired regularly by teams from Salisbury and Romsey. However the increasing costs of maintaining the playing field and cricket square, cleaning of changing rooms and water usage mean that the charges for football and cricket will need to be reviewed for 2017. Football hire fees of £500 are outstanding for this financial year and are being chased. The Trustees were pleased the Fete continued to be held at the ground but the school PTA again preferred to use an alternative field within the village for the firework display.
5. **Fundraising:** The high surplus figure for the 100+ Club includes two year's receipts and there are £920 of prizes still to be paid in the current Club year. The donations include £800 from Raymond Brown plc, £250 from the Parish Council and £125 from the Breakaway Club.
6. **Rubbish:** Trustees remain grateful to Mr Chris Moore for undertaking a regular search of the Memorial Ground to collect and dispose of rubbish and litter.
7. **Utilities:** These comprise Gas £1,913, Electric £1,807, Broadband £467 and Water/sewage £865. The electric is much higher than last year because we recently changed supplier which brought forward the next half-year bill.
8. **Equipment purchases and major repairs:** Is mainly made up of MUGA resurfacing £2,700, Projector and sound system £1,454, new outside light bollards £1028, notice board £1,300 and tennis posts and nets and 5-a-side football nets £340.