

## Minutes of Trustee management meeting 30<sup>th</sup> September 2021

Trustees present, Mike Hayday, Julie Bell, Jackie Bishop, Jim Bishop and Richard Burr plus Secretary Julia Hayday

Apologies received from Maggie Davis and Darryl Parsons. No members of the public present.

1. Acceptance of Special Meeting minutes from 18<sup>th</sup> September.

Jim Bishop proposed acceptance of the Minutes, seconded by Richard Burr: all in favour. Minutes accepted and signed.

2. Declarations of interest: None
3. Matters arising not on the agenda: None
4. Trustees not present on 18<sup>th</sup> September to sign the register.

Carried forward to next meeting

5. Maintenance updates.

- a. Playground repairs and renovations:

Mike Hayday and Jim Bishop reported that they have removed as much of the broken Hexagonal Climbing Frame as was practicable and placed removed parts in the outside store making the area safe. They also repaired the basket swing. Mike Hayday reported that the Storks Nest preferred by the Trustees had a 7-8 week lead time. The cost with grass matting laid as safety surface was £7,760. We have booked the playground inspection at a cost of £91. Trustees discussed the options both long and short term. Mike Hayday and other Parish Council Trustees will discuss during 5<sup>th</sup> October's Parish Council meeting the possibility of long term financial support for the play area to be a part of the budget for 2022 – 2023. This will enable the Trust to carry out longer term maintenance such as surface refurbishment and essential painting.

Jackie Bishop proposed that we order the Storks Next climber with grass Mat safety surface immediacy. Richard Burr seconded, all in favour.

**Action: Mike Hayday to place order and to make a case with other Trustees for ongoing support to the Parish Council.**

Trustees resolved to deal with other playground maintenance issues based on the Parish Councils response.

Mike Hayday presented a quote for refurbishment of two of the wooden benches in the play area from Eric Anderson. This amounted to £460.

**THE WHITEPARISH MEMORIAL TRUST**  
**Registered Charity Number 282528**

Julie Bell proposed that the Trust accept the quote, seconded by Richard Burr. All in favour.

**Action: Mike Hayday to place order and suggest to the Parish Council that the £100 prize from the best kept village competition be used to part fund this work.**

b. Main Hall lighting:

Richard Burr updated Trustees on Kevin Edwards's estimates of the cost of replacing the main lights. Cost of units was around £5,000 with potentially up to two days labour, £1,000 per day. Kevin is also testing replacement ambient lighting switches. Trustees agreed that this was essential works and we await a final quote and a date from Kevin.

c. Main Hall flooring:

Mike Hayday will meet with Moran flooring on Friday 1<sup>st</sup> October. Trustees agreed that this was essential maintenance.

**Action: Mike Hayday to update Trustees.**

d. External fencing and cladding to main building.

Darryl Parsons has the fencing in hand. We need to find out what type of wood the cladding is. Mike Hayday to contact Rigg and Keith Billet to find out.

e. Painting of external metalwork to entrance.

**Action: Darryl Parsons to contact Mr Reid re painting the portico metal work and the playground swing metal works. Mike Hayday will obtain cost of materials.**

Mike Hayday reported that whilst in the centre on Monday, an alarm had been sounding. This was traced to the shutter controls on the kitchen hatch into the Main Hall. Richard Burr inspected along with Kevin Edwards. Kevin diagnosed a failed battery on the universal power supply which operates the fire shut down of the shutters. He has bypassed this but we need a replacement UPS unit.

**Action: Julie Bell and Jim Bishop to source replacement UPS.**

6. Fundraising events this autumn and spring.

Maggie Davis has organised the Winter Ball date as Friday 10<sup>th</sup> December.

We await further feedback from 100+ Club members regarding a winter social event

7. Cricket club funding update and agreement on 2022 Hire rate.

Trustees discussed a rate of inflation increase in the cricket hire which, based on the fact that we did not increase prices in 2020 or 2021 from the £1,750 agreed in 2019 would suggest an 8% increase (change in the RPI index over the time period), £140 to £1,890. Trustees agreed it was not an urgent issue and we would benefit from a discussion when

**THE WHITEPARISH MEMORIAL TRUST**  
**Registered Charity Number 282528**

Maggie Davis and Darryl Parsons were in attendance. This also applies to the potential upgrades suggested in appendix 3 of the AGM minutes.

8. AOB.

Maggie Davis had written in with her apology, reminding Trustees that we need to decide on the quote from Wood-Falls Tree Surgeon on the two trees which need felling. Trustees agreed to follow Maggie's advice and have the trees removed and the stumps retained as wildlife habitat.

**Action: Maggie Davis to progress**

Trustees also commented that the area by the side of the car park blocked by stumps needed some strimming as it was untidy.

**Action: Mike Hayday to ask HAR to do on next mow.**

9. Next meeting dates:

Wednesday 10<sup>th</sup> November at 8:00pm in the Cowesfield Room

Thursday 9<sup>th</sup> December at 7:30pm in the Cowesfield Room

AGM Saturday June 18<sup>th</sup> at 10:00 in the Cowesfield Room