

THE WHITEPARISH MEMORIAL CHARITABLE TRUST
Registered Charity Number 282528

MINUTES OF MEETING HELD ON

14th April 2016

- 1) Welcome and apologies for absence
Apologies received from Richard Burr. There were no members of the public present. (It was thought that there had been confusion of the timing of the meeting as the Steeple and Street had published both the old date and time (19th April 7:30pm and the correct date and time)

Action Mike Hayday to reconfirm dates to Jane Legat

- 2) Declarations of interest: No declarations of interest made.
- 3) Public question time and correspondence received. No correspondence received
- 4) Acceptance of Minutes of the Meeting of March 10th 2016.

The Minutes of the meeting were approved and signed.

- 5) Matters arising not on the agenda: There were no matters arising
- 6) Update on Rabbit and Mole control on the Memorial Ground.

The chairman reported that a further visit had been made to deal with rabbits damaging the pitch. This has alleviated the problem but the pest controller reported that there were rabbits in the neighbouring paddocks that could be expected to repopulate the burrows. Any future action, including seeking the cooperation of adjoining landowners, will be coordinated with the Parish Council. Maggie Davis reported that the local Mole control man will visit the Memorial Ground to give advice, particularly on how to trap moles safely in the vicinity of the play area. Maggie reported that the mole control man has stated that he would be prepared to ferret for rabbits at no charge to assist the village.

Action: Mike Hayday to raise issue of further rabbit control required due to potential re-infestation from nearby land at the Parish Council meeting. Maggie Davis to continue to progress with mole controller.

- 7) Car Park update.

There has been no response from the surgery to the letter sent after the last meeting outlining the various options and confirming the responsibilities of both parties detailed in the lease documents.

Action: Mike Hayday to send reminder email and copy of letter to the surgery and request a meeting at the earliest convenience to progress the issue.

- 8) Cricket Watering Solution Update: Further work which will involve locating and breaking into the main supply and trenching across or under the path will be undertaken w/c 18th April at an estimated cost of £920 plus VAT. Maggie Davis suggested that we might make use of the youth club volunteer resource to collect stones from the disturbed area prior to reseeding. It was agreed this was a good idea.

Action: Mike Hayday to continue to progress. Mike Hayday to mention to Youth Club.

- 9) Football and Cricket pitch maintenance update

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Darryl Parson circulated a suggested list of maintenance required for Trustees to comment on. A number of additional tasks were suggested and Darryl will discuss these with Richie Hamblin and other potential contractors. Maggie Davis pointed out that early action on weeds around the MUGA and the cricket nets and path was desirable and volunteered to carry this out using her backpack sprayer. This will facilitate the Youth Group activity on 13th and 20th May. This offer was accepted with the Trust funding the purchase of the weed killer. The cricket club are keen that Richie Hamblin take on the maintenance of the pitches and are prepared to fund his attendance on a cricket pitch maintenance course. Trustees discussed also providing funding for a course on winter sports grounds maintenance. It was agreed that this should be costed and if Richie proved to be cost effective in his overall quote, this can be considered at a future meeting. John Herrett suggested that the pitch care and MUGA issues were closely related and it would be more efficient to manage this via a small working group. The MUGA working group (Darryl Parsons, Berny Higgins and Maggie Davis) agreed and this will be added to their remit

Action: Darryl Parsons to progress with Ritchie and other potential contractors. Maggie Davis to purchase weed killer and carry out spraying when weather is suitable, requesting assistance from other trustees as required. Mike Hayday to confirm dates with Youth Group. MUGA group to manage pitch care and recommend action to Trustees at next meeting.

10) MUGA update.

MUGA committee will meet next week (21st April) to review the quotes obtained by Darryl and develop an action plan to revitalise & relaunch MUGA. This will include liaison with the shop about a new charging and booking process and developing a communication for the Steeple and Street. This will be presented at the next meeting. Mike Hayday suggested we empower the MUGA committee to replace the tennis nets and posts if required (cost circa £500) if required. This was agreed with a unanimous vote.

Action: MUGA group to advise on tennis nets and prepare a recommendation for next meeting

11) Play Area maintenance report review.

Trustees reviewed the report from Play Inspections Ltd and agreed on the following.

- a) Repair of the surfaces of the play area required attention. Mole hills need to be levelled, the surface by the entrance gate needs to be reinstated, and the impact mats around all areas need to be re-laid. This was felt to be better if carried out by an appropriate play area contractor.

Action: Mike Hayday to obtain quotes

- b) The reason for the padlocking of one gate and lack of padlock on the maintenance gate to be discussed with Sid Twine.

Action: Mike Hayday to approach Sid and resolve

- c) Fences to be visually checked and repair process recommended

Action: MUGA committee to review on 21st April

- d) Benches to be removed, replaced or repaired.

Action: MUGA committee to visually confirm status on 21st April. John Herrett to cost replacing of the one bench which seems irreparable.

- e) The Gravity Bowl Bearing and the flat seat swing seat connectors need attention.

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Action: John Herrett to examine and repair if able to.

- f) The Activity Trail is rotting and needs reseating in the ground.

Action MUGA committee to review and suggest repairs after further visual inspection on 21st April.

12) Heating review update.

Still a work in progress as no proper manual has been located, Sid Twine believes that current setting is permanent and is optimal. It was agreed to further review plans and drawings in the upstairs store and to contact Riggs.

Action John Herrett and Richard Burr to progress

13) Fundraising update

- a) 100plus club: Meeting arranged with Ian O'Neil on Sunday 17th. Ian has agreed to continue until a handover at the summer fete
- b) Stall at village fete: Maggie Davis proposed a presence alongside the 100 plus club. Mike Hayday seconded and all voted in favour. Maggie Davis volunteered to lead, suggesting a "meet the trust" theme to inform villagers of activities in the Memorial Centre and on the Memorial ground, plans for the future, ongoing projects (MUGA, Car Park etc.) in order to promote engagement with villagers.

Action Maggie Davis to progress ideas, to be further discussed at next meeting

- b) May Ball donation: The May Ball have already nominated beneficiaries for this year. However they expressed an interest in funding a specific item next year, potentially in the Children's Play Area.
- c) Potential Richard Digance event: Mike Hayday reported no feedback from as yet.

Action Berny Higgins to progress directly with Richard Digance

- d) Maggie Davis suggested that Trustees hold a winter ball. After some discussion it was agreed that this was a good fundraising opportunity and would also encourage further use of the hall amongst a younger age group. December 3rd was suggested as a potential date as it would not clash with the 100plus club party and would avoid office parties etc. Maggie agreed to lead the organisation with other Trustees assisting as requested and required.

Action: Mike Hayday to email Hazel to book Main Hall and Cowesfield room and Maggie Davis to inform May Ball committee as well as seeking non-trustee volunteers.

14) Potential donation from Raymond Brown for a projector in the Cowesfield Room:

After a discussion regarding the ethics of accepting a donation from Raymond Brown, the Committee voted by majority decision to accept a donation for a projector and ask if there is a process for obtaining grants for other projects such as the children's play area and the MUGA in the future.

Action: Mike Hayday to contact Raymond Brown regarding other funding whilst continuing to get price quotations.

15) AOB:

- a) Cover was agreed for Sid Twine on 15th, 21st-24th April.

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- b) Darryl Parsons raised the possibility of the erection of a single rugby goal post at the far end of the field. Trustees had no objection. (post the meeting the chairman realised that this is Parish Council land and will raise this at the PC meeting on 21st April)

Action Mike Hayday to raise at Parish Council Meeting.

- c) Darryl Parsons reported that the Cricket Club had asked for permission to have a pre-season cut and lift mow carried out by a volunteer. Trustees discussed and raised no objections.

Action Darryl Parson to confirm to WCC and liaise with Sid Twine on access.

- d) Darryl Parsons reported that the cricket club were considering raising funds via donation and grants for a fence to prevent balls being struck into neighbouring paddocks to the South of the Memorial Ground. Would the Trust be prepared to allow this? After a discussion it was agreed that in principle there would be no objection but we would need to see a detailed plan of what was proposed.

Action: Darryl Parsons to progress.

Next meetings

26st May 2016 8:00p.m. in the Cowesfield Room

14th July 2106 8:00 p.m. in the Cowesfield Room