

Minutes

Trustee Management Meeting 10th March 2022

1. Welcome and apologies for absence.

Maggie Davis and Julie Bell sent their apologies. Ian O'Neil had informed the chair that he would be late arriving. There was one member of the public present, John Herrett representing Parish Pictures.

2. Declarations of interest. None tendered

3. Acceptance of minutes from January 13th 2022

Darryl Parsons proposed acceptance of the minutes, seconded by Jim Bishop, All in favour. The Chairman signed the minutes.

4. Matters arising not on the agenda

- a. Darryl Parsons will arrange repair to the trip hazard on the pathway to the car park once the weather is appropriate.

Action: Darryl Parsons contact HAR.

Action: Maggie Davis to be reminded to source basketball hoops and nets for the MUGA.

5. Finance update: With about 6 weeks to go in this financial year we are where we expected to be, with a £20,000 loss. This is accounted for by the car park, new lights in the main hall, work on the hall flooring as well as new play area equipment. Hirers continue to return and parties are once again making a major contribution. Our electricity is fixed until 2023 although consumption has been high due to the use of electric heaters by exercise classes who keep the doors open and space heaters running. The heaters have been moved upstairs.

6. Maintenance updates.

- a. Playground report – The report was much better than expected. The major issue, highlighted as moderate risk, was the Kompan spring see saw. We anticipate replacing this via a donation from the Parish Council during the next financial year 2022 - 2023. Trustees discussed the lack of any adverse report on the worn surfaces which were marked as low risk. Trustees agreed that they would still like the Parish Council to use CIL money to replace the surfaces as already discussed. We feel it is only a matter of time until they need replacing. Trustees agreed the text of a sign for the play area.

It was also agreed that we would cost the replacing of the Sutcliffe cradle swing seats.

Bench restoration has been chased with Eric Anderson.

THE WHITEPARISH MEMORIAL CHARITABLE TRUST
Registered Charity Number 282528

Action: Daryl Parsons to organise removal of tree stump in play area as advised in report. Jim Bishop to feed back to Parish Council regarding surfaces at next PC meeting. Mike Hayday to contact Sutcliffe's.

- b. Main Hall lighting Work in hand. The faulty unit has been replaced and new ambient lighting switches have been ordered
 - c. External fencing and cladding to main building. We will continue to monitor fencing and will obtain quotes for cleaning the cladding so as to have it completed in the summer.
 - d. Painting of external metalwork to entrance. We await further quotes.
7. Update on 100+ Club Quiz night. The evening was a great success thanks to Maggie Davis and Sarah Skeates and their catering helpers. The only issues were with the sound system. John Herrett volunteered to assist members of the History Club in looking at solutions making use of the band equipment in the upstairs store.
- Action: Mike Hayday to facilitate.**
8. Platinum Jubilee events. Jane Dunlop has advised that the church will have a service at 11:00 am on June 5th and also participate in the picnic on the grounds afterwards, working with the school to organise some games during the afternoon. Trustees agreed that we would keep the toilets open until 5pm. This will be outlined in the Steeple and Street.
9. Potential Theatre event. After some discussion, Trustees agreed that the Grounds were not suitable for a theatre performance outside, with control and audience visibility being potential issues as well as the weather.
- Action: Mike Hayday to respond to Theatre Company.**
10. AGM Trustees discussed the appointment of a new chairman and secretary in June. This will be finalised nearer to the date
11. AOB

John Herrett explained that Parish Pictures needed to have a new large projector screen. He outlined two potential replacements. A portable screen or a fixed electrically operated screen. The costs were about £1,000 for the former or £1,500 fitted for the latter. John invited the Trust to part finance an electrically operated fixed screen in partnership with Parish Pictures. Give the local benefits of the cinema club and the likelihood that other hirers would use the screen, the Trustees agreed in principle and John will make a firm costed proposal for consideration in the near future.

Mike Hayday outlined the options for the siting of the defibrillator and cabinet recently acquired by the cricket club for the use of hirers and other villagers.

THE WHITEPARISH MEMORIAL CHARITABLE TRUST
Registered Charity Number 282528

Trustees agreed to locate on the covered patio area and to provide a guidance sign at the entrance to aid First Responders and Ambulance crews in locating the device.

The Trust had already agreed to pay for installation (circa £150)

Action: Mike Hayday to confirm with Berny Higgins and order sign.

12. Next meeting dates:

13th April at 7:30 pm in the Cowesfield Room

12th May at 7:30pm (Pre AGM Finance meeting – closed meeting) The Cowesfield is booked, we can go into the main hall or meet a Richard's as it should be a quick meeting. **TBD**

AGM Saturday June 18th 2022 at 10:00 in the Cowesfield Room