

**MINUTES OF THE ANNUAL GENERAL MEETING**

**SATURDAY 18<sup>h</sup> September 2020 AT 10.00 AT THE MEMORIAL CENTRE**

**1. Welcome and apologies for absence.**

5 Trustees were present

Mike Hayday (Chairman), Jim Bishop and Julie Bell (Parish Council nominated), Berny Higgins, elected (outdoor users), Richard Burr (Treasurer) co-opted.

Apology received from Maggie Davis elected (indoor users), Darryl Parsons elected (outdoor users) and Ian O'Neill (managing caretaker)

5 members of the public present.

**2. Declarations of interest:**

No declarations of interest.

**3. Approval of Minutes of the Memorial Trust AGM 8<sup>th</sup> June 2019.**

The approval of the minutes was proposed by Richard Burr and seconded by Berny Higgins. The Minutes were formally accepted by the meeting with a unanimous vote and duly signed.

**4. Matters arising.**

The chairman reported on those matters arising from minutes from the 8th June 2019 not covered in the Chairman's/Treasurers reports:

Discussions at the AGM in regarding the possibility of an early autumn village event have not been progressed. It was unlikely in the current climate that there is much enthusiasm for an Autumn event.

**5. Chairman's Annual Report for the Memorial Trust.**

The Chairman delivered his annual report. Copy attached as appendix 1.

**6. Treasurer's Report and presentation of accounts for the year ending 30 April 2021.**

Richard Burr delivered the annual report. He stated that the Trust was in a good financial position despite only 16 weeks of hire being available to end April 2021 from March 2020 due to the various Covid 19 lockdowns. This was entirely due to the grants obtained from HMG.

Details are included as Appendix 2.

The treasurer expressed thanks to Linda Palmer and Sarah Skeates who both made donations to the Memorial Trust during lockdowns and to Ian O'Neil who donated most of his expenses.

## **7. Approval of Accounts for year ending 30 April 2021.**

Approval of the 2019 accounts was proposed by Mike Hayday and seconded by Jim Bishop, all in favour and accounts accepted.

## **8. Questions from the floor.**

A Member of the public asked for clarification on the amounts spent on Cricket square and Field. Richard Burr clarified that this sum included other grounds maintenance costs to the MUGA, Children's Play Area, Newt Pond, Car Park and paths.

A member of the public asked if any consideration had been given during lockdown regarding kitchen improvements such as additional cabinets and upgrading of the cooker?

Mike Hayday replied on behalf of the Trust. He stated that the Trustees had previously considered additional storage and had agreed that clubs wanting additional private kitchen storage could be provided with lockable wall cupboards at cost. (This was published in the minutes of the Trust meeting of 25th October 2018)

With regard to the cooker, this had been discussed at some length in 2017 when the decision to prioritise the purchase of the dishwasher was considered a priority. The point had been made then and in prior discussions that the kitchen is designed as a servery. An upgrade into a food preparation area would be expensive and expose the Trust to another level of regulation that would be hard to sustain, given the amount of use anticipated. The relevant minute from the 2018 AGM stated.

*"Maggie Davis also presented costs for a typical commercial range cooker. This would be in the region of £1,500 and would take up additional space equal to one 600mm cupboard. Regular users had expressed some concerns over the loss of cupboard space. In a short discussion, members of the public agreed that this was not a priority at present unless Trustees could find the budget for both the cooker and additional cupboard space"*

The situation has not really changed, demand for additional cooking capability was limited to certain groups. Most parties, weddings and events such as the Trust's Winter Ball, used professional caterers who brought their own equipment. Unless there is a major increase in demand, the Trust will not actively consider a major cooker upgrade. Whilst being open to suggestions from any groups who feel they can support such an investment and will regularly use such facilities. Such suggestions should consider how funding will be provided, how kitchen areas such as cupboards and worktops could be changed as well as how the increase in regulation will be managed.

**9. Public vote on any resolutions from the floor.**

Trevor King proposed a vote of thanks for all of the work done by the Trustees which benefited the village greatly. He complimented the Trustees on the completion of the Car Park resurfacing, the resolution was seconded by Maria Pennington. All in favour.

**10. The nomination and election of Trustees.**

The current Parish Council nominated Trustees, Mike Hayday, Julie Bell and Jim Bishop (Jim replaced John Herrett who has moved away from the village and is no longer a Parish Councillor), have all agreed to serve until June 2022, the next AGM. Two elected Trustees (Maggie Davis and Darryl Parsons), who have 1 year left of 3 years, will also serve until June 2022. The Trust thanks John Herrett for his valued contribution to the Trust during his period of office.

Berny Higgins had expressed his desire to stand down at the 2019 AGM. Berny has served for 9 years and is the last remaining Trustee who served when the building was funded and built. The chairman thanked him for his considerable contribution to the Trust over the years, particularly in managing the sports facilities, Berny will be sorely missed. The chairman proposed a formal vote of thanks to Berny, seconded by Richard Burr, all voted in favour.

The Trust canvassed widely in 2020 for new Trustees. Jackie Bishop responded and has been nominated by the Badminton Club. Their nomination was seconded by Julie Bell. The vote was unanimous and Jackie Bishop was duly elected as a Trustee with a three year term of office. Jackie also agreed to take over as booking clerk from Richard Burr and will also be a bank signatory. Trustees thanked Jackie and are looking forward to working with her in the future.

The chairman noted that Mrs Sue Lane, who was also in attendance has expressed an interest in becoming a Trustee at the next AGM.

**11. Any other business**

None

**The AGM was closed and immediately followed by the 100+ Club AGM**