

WHITEPARISH MEMORIAL CENTRE

At the Public Meeting in March 2012, the village community gave their resounding support to build the Memorial Centre – thank you so much to everyone who came along.

Since then, we, the Trustees have been very busy. To make sure everyone has the same information, we want to update our progress to date. We will include information on the merger of the two charitable Trusts; the costs of the new building, the latest funding position and the project timelines

If you know anyone who would appreciate this document in a different format, please contact Linda Palmer on 884 737.



THE FINAL DESIGN

At the Public Meeting we announced that we had secured Planning Permission for the amended design of the Memorial Centre. Once we knew we had your support, we set about the detailed design to cover taps to toilets; coat hooks to kitchen hatches; changing room layouts and where to put the mirrors. We had great help from representatives of the many users from both existing buildings – so thanks to all of you – you know who you are.

There was a general view that the design should stay simple, with ease of cleaning and low maintenance being key priorities. These features have all been incorporated into the documentation that was used in the tender process to select the contractor.

A list of potential contractors was whittled down by Trustees, with the support of our architect and quantity surveyor. Trustees interviewed nine prospective contractors against a set of criteria - and six were invited to tender. The 'tender pack' was a detailed set of drawings and Bill of Quantities – the total pack of papers weighed 3.26 kilos! This approach meant we could be sure all the contractors were quoting for exactly the same thing. In the final event, Trustees received tenders from five contractors.

SO HOW MUCH WILL IT COST?

Trustees have now signed a legal contract with Rigg Construction (Southern) Ltd. who was the lowest of the five tenderers.

			COST £
MEMORIAL CENTRE			
CONSTRUCTION	As per legal contract		915,570
PROFESSIONAL FEES	Fees spent to date	24,775	
	Fees to be spent during construction	28,000	52,775
VAT	On professional fees	10,555	
VAT	Other project costs eg white goods	3,100	13,655
BUILDING KIT-OUT & 'OUTSIDE COSTS'	Projected – dependant on further fundraising		62,000
ENDOWMENT	Trustee aspiration *		150,000
GRAND TOTAL			1,194,000

* Trustees are very keen to finish the project with an 'endowment'. This money will be invested to provide an income from interest in future years.

The cost of relocating and improving the cricket pitch is excluded. This work, costing £60,543 in total has been fully funded by Wiltshire Council (R2 fund) and an award from Sport England. Trustees are grateful to both organisations for their ongoing support.

WHERE'S THE MONEY COMING FROM?

Trustees and a small fundraising team have applied for a number of awards and grants, in addition to the net sale proceeds of the Village Hall site and the projected sale proceeds of Plot 2 (the land between Steeple Barn and the pond).

Cash held at Bank (includes £34k to date, from fundraising)	273,977
Grants & awards – funds to be claimed against invoices	151,657
Local bequest	72,500
Village Hall and projected sale proceeds of Plot 2 (less fees and legal costs)	638,000
GRAND TOTAL	1,136,134
SHORTFALL – FUNDS TO BE RAISED BEFORE END 2013	57,866

SO WHEN DO WE START BUILDING?

The Contractor will formally arrive on site 18 February 2013. The construction programme is 40 weeks and Trustees expect to take over the completed building by mid November. There will undoubtedly be some disruption, particularly in the first eight weeks of the

programme as the existing Pavilion is demolished, the footings are dug & concrete poured for the substructure and other materials arrive on site. The Contractor fully understands the need for very careful management given the proximity of the surgery, school and church.

The site will be managed by the Contractor and will not be available to any visitors throughout the duration of the construction programme.

WHAT ABOUT THE VILLAGE HALL?

The Parish Council sold the Village Hall with completion on 6 February 2013. Trustees have agreed with the purchasers to lease the Hall until end May 2013 – so it will be available to anyone who wants to hire, until that time.

Users of the Hall between end May and November will need to find alternative venues, until the Memorial Centre becomes available.

WHAT'S THE STATUS OF THE CHARITABLE TRUSTS?

The two Charitable Trusts (Village Hall Trust and Memorial Ground Trust) formally merged on 1 August 2012. The new Charitable Trust requires three Trustees to be elected from amongst the user groups. Nominations were invited from all users of the Memorial Ground and the Village Hall and any individuals interested in the running of the Trust. At the recent AGM three nominations were received and they were duly appointed as Trustees of the Whiteparish Memorial Trust – thereby completing the merger of the two Trusts.

WHAT'S LEFT TO DO?

The simple answer is - fundraising! We have received wonderful support from some individuals and Trustees would like to say a huge thank you for your donations and your faith in us. Although Trustees have raised enough money to build the Memorial Centre, you might not be able to sit down, lean against a table or make a cup of tea.

The current chairs in the Village Hall do not stack easily and are difficult to move. Some of the tables are cast iron and test anyone's stamina to lift....and we must not forget the need for a kettle and hot water urn! The Committee Room – ideal for club meetings, talks and lectures will need a screen and projector. We are also very keen to buy a stage.

In essence, the Trustees would like to finish the project with equipment that befits the new building – so that we have a facility of which we – the whole village, can be really proud.

So, if you have not already donated towards the project – would you think about doing it now?? A donation of £100 would help towards the chairs; a donation of £50 could buy the kettle and any amount, however small, will help. You can help even more by 'gift aiding' your contribution – which means Trustees can reclaim an additional 20% of the value of your donation from the tax man. That's a very nice thought! A gift aid form is on the next page which you can download and print. Alternatively, you can ask the Treasurer, Linda Palmer on 884737 for a paper copy.

Please leave your donation in box number 7 at Whiteparish Post Office.

Thank you!

WHITEPARISH MEMORIAL CENTRE

DONATION FORM

Yes, I'd like to donate £ towards the building of the new Memorial Centre

GIFT AID DECLARATION

If you are in any doubt as to whether you are eligible to Gift Aid your donation, please read the notes at the bottom of this form.

I am a UK taxpayer and I would like to Gift Aid my donation, so that Whiteparish Memorial Trust can reclaim basic rate tax on my donation. *(Please tick, if this applies.)*

DONOR DETAILS

Full name:

Address:
.....

Postcode:

Please make any cheques payable to **Whiteparish Memorial Trust**

The Whiteparish Memorial Trust is a charity registered with the Charity Commission for England and Wales (registration number 282528).

Notes on Gift Aid eligibility, from HMRC website:

You can use Gift Aid if the amount of Income Tax and/or Capital Gains Tax you've paid for the tax year in which you make your donation is at least equal to the amount of basic rate tax the charity you donate to will reclaim on your gift. A tax year runs from 6 April one year to 5 April the next. If you make a number of Gift Aid donations, you will need to consider the tax you've paid on each donation on an accumulative basis. If you don't pay enough tax you will need to pay any shortfall in tax to HMRC.

You don't necessarily have to be working to be paying tax. Apart from tax on income from a job or self-employment, the tax you've paid could include:

- *Tax deducted at source from savings interest*
- *Tax on State Pension and/or any other pensions*
- *Tax on investment or rental income (including tax credits on UK dividends)*
- *Capital Gains Tax on gains.*

Other taxes such as VAT and Council Tax do not qualify, nor does any non-UK tax.

Please return this form: using Box 7 at the village Post Office or to Linda Palmer, Treasurer, Whiteparish Memorial Trust, at 58 Highlands Way, Whiteparish, Salisbury. SP5 2SZ